



Government of Jammu and Kashmir
Labour and Employment Department
Civil Secretariat, J&K, Jammu

Subject: Authorization/release of funds for the Financial Year 2019-20.
Ref: Letter No. PFC/Budget/2019-20/2348-49 Dated: 19.03.2019.

Government Order No. 26-L&E of 2019
Dated:- 22-04-2019

Sanction is hereby accorded to the authorization/release of funds for the year 2019-20 to the extent of 25% in all schemes (i.e. Rs. 438.4525 lacs) of last financial year's (2018-19) sanctioned budget of Rs. 1753.810 lacs in favour of Provident Fund Commissioner, J&K.

The release/authorization is subject to the following conditions to be fulfilled by the drawing and disbursing officer (DDO) before incurring the expenditure:-

1. All relevant financial rules, order and instructions issued by the Government from time to time shall be observed while incurring the expenditure against the authorized amounts.
2. Administrative Approval/Technical sanction required in respect of works shall be obtained before the expenditure is incurred.
3. The expenditure shall be incurred uniformly to avoid rush of expenditure in last quarter/month. The Provident Fund Commissioner shall exercise restraint and curtail expenses under OE/TE/POL/Telephone and other service heads.
4. The Chief Accounts Officer (CAO) of Provident Fund Organisation shall collect regular monthly receipts/expenditure statements from his subordinate offices/units.
5. The DDOs shall complete all the codal formalities on regular basis under rules.

6. The CAOs of the Provident Fund Organisation shall not draw any amount without the prior concurrence of the Administrative Department where required.
7. The CAOs of the Provident Fund Organisation shall not allow any drawal in excess of Budget allocations under each head of account.
8. The CAOs shall ensure that the expenditure is supported by an action of sanction by the authority competent to sanction such expenditure.
9. All the DDOs shall conduct periodic reconciliation of receipts and draws with CAO Headquarters to ensure correct reflection of income and expenditure in accounts of the organisation.
10. The Controlling Officers shall strictly inspect and supervise the receipts and expenditure under all the standing rules and regulations.

By order of the Government of Jammu and Kashmir.

sd
(Saurabh Bhagat)IAS
Commissioner/Secretary to the Government

No.L&E/EPO/35/2007-II

Dated:- 22-04-2019.

Copy to the:-

1. Provident Fund Commissioner, J&K, Srinagar.
2. Pvt. Secretary to Advisor (G) to Hon'ble Governor..
3. Private Secretary to Commissioner/Secretary to Government, Labour and Employment Department.
4. Government Order file (w2.s.c)
5. I/c website.
6. Stock file.


(B.H. Qaifi)KAS
Director Finance